

1492 SOCIETY, INC.
2011 PHILADELPHIA COLUMBUS DAY PARADE

PARADE PARTICIPANT APPLICATION

Please complete the following application. Be sure to include any photographs, videotapes, audiotapes, press releases, etc. that illustrate your group's talent (if you would like these materials returned, please include a stamped, self-addressed envelope.) Send three **signed** and completed copies of the application and script **NO LATER THAN SEPTEMBER 10, 2010** to:

1492 SOCIETY, INC.
2011 COLUMBUS DAY PARADE
Attention: Kathleen Murray, Parade Coordinator
Room 494, City Hall
Philadelphia, PA 19107
FAX: 215-563-3162

NAME OF GROUP: _____

CONTACT NAME: _____

MAILING ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

DAYTIME PHONE:(_____) _____ DAYTIME FAX:(_____) _____

EMAIL ADDRESS: _____

Yes, we will participate. Attached is a full description of our unit. Please provide an email address; it is preferred that parade orders be sent via email. In the event that you do not have access to email, orders will be sent to the listed contact person and mailing address.

Sorry. We cannot participate this year, but please keep us on your mailing list for future parades.

Sorry. We cannot participate and would like to be removed from your mailing list.

******You must fully complete the following two pages. This information is used by the television and reviewing stand commentators to introduce each group once they arrive in front of the reviewing stand. If information is not provided your organization will not be recognized.******

SCRIPT INFORMATION

Describe your organization in full detail. Include the purpose of your organization, the number of members and different activities in which you participate during the rest of the year.

Describe your performance in full detail (include costume description, such as color and style, name of the song, the artist's or composer's name and any other relevant information pertaining to the music.

How long has your group performed together? _____

Has your group performed in this or other parades? _____

If so, which parades? _____

Has your group won any awards or prizes? _____

If so, when and where? _____

You may also give the names of individuals riding on floats or in cars, but there is no guarantee of them being mentioned on television. Provide their full name and their significance to your organization.

SCRIPT INFORMATION

Describe your organization in full detail. Include the purpose of your organization, the number of members and different activities in which you participate during the rest of the year.

Describe your performance in full detail (include costume description, such as color and style, name of the song, the artist's or composer's name and any other relevant information pertaining to the music.

How long has your group performed together? _____

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RULES AND REGULATIONS

All participants must comply with the following rules and regulations. Please review these carefully with members of your group. You must sign and return one original application and signed rules and regulations with two copies. Applications that fail to include a signed copy of the rules and regulations will not be processed. Please note the deadlines for the application, changes to the description and submission of music.

1. Participants must complete an application form, providing the details of the organization's intended participation, including a detailed description of the uniform/attire of the group. In order to ensure participation, applications must be submitted by no later than September 10, 2010.
2. All changes to the description must be submitted by October 1, 2010. **CHANGES WILL NOT BE ACCEPTED THE DAY OF THE PARADE UNDER ANY CIRCUMSTANCE OTHER THAN TO REFLECT NO SHOWS.**
3. Unit positions in the Parade shall be determined by the Parade Coordinator, based on the need for a particular type unit in a particular position. Early entry does not ensure placement at the front of the parade.
4. For organizations using either tapes or CD's, a cued copy of the cassette tape or CD must be submitted to the Parade Coordinator by October 1, 2010. The tape/CD must be accompanied by the name of the group, the name of the song and the name of the artist/composer. CD's are preferred for sound quality.
5. ****There is only 90 minutes of television coverage for this year's parade; thus, each performing group will have 90 seconds available for their performance in front of the reviewing stand. Any groups failing to meet this requirement forfeit broadcast coverage in future years.*
6. All participants must check in at their queuing location with an Assistant Parade Marshal no later than 11:45 a.m. All participants who arrive after 12:00 noon will lose their pre-assigned position and shall be placed at the rear of the parade.
7. All participants must be properly identified by a banner, flag or insignia that contains the name of their organization or group.
8. **The use of any floats, trolleys, convertibles, cars or antique cars must receive prior approval and must be cleaned, waxed and decorated appropriately. Antique cars must have antique license plates to participate.**
9. All vehicles and drivers must be fully covered by third party liability insurance, and will be required to observe all relevant road traffic and other laws which may apply to a parade on the public highway.